



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

**UNITED NATIONS
HIGH COMMISSIONER FOR REFUGEES**

Yaoundé / Cameroon

INTERNAL / EXTERNAL VACANCY NOTICE

N°035/2018

Position Title : Protection Associate
Position No : Temporary Appointment (TA)
Position Location : Buea
Duration : Until 31st December 2018
Position Grade : GL6
Deadline for submission of applications: 19th October 2018 at 5pm.

RESPONSABILITIES

Under the direct supervision of the Head of Field Office in UNHCR Buea, the incumbent will have the following main tasks:

- Stay abreast of political, social, economic and cultural developments that have an impact on the protection environment.
- Consistently apply International and National Law and applicable UN/UNHCR and IASC policy, standards and codes of conduct.
- Assist in providing comments on existing and draft legislation related to persons of concern.
- Provide advice on protection issues to persons of concern; liaise with competent authorities to ensure the issuance of personal and other relevant documentation.
- Assist in conducting eligibility and status determination for persons of concern.
- Contribute to measures to identify, prevent and reduce statelessness.
- Contribute to a country-level child protection plan as part of the protection strategy.
- Contribute to a country-level education plan as part of the protection strategy.
- Monitor Standard Operating Procedures (SOPs) for all protection/solutions activities.



- Manage individual protection cases including those on SGBV and child protection. Monitor, and intervene in cases of refoulement, expulsion and other protection incidents.
- Assist in identifying durable solutions for the largest possible number of persons of concern through voluntary repatriation, local integration and where appropriate, resettlement.
- Contribute to the design, implementation and evaluation of protection related AGD based programming with implementing and operational partners.
- Contribute to effective information management through the provision of disaggregated data on populations of concern and their problems.
- Participate in initiatives to capacitate authorities, relevant institutions and NGOs to strengthen national protection related legislation and procedures.

REQUIRED COMPETENCIES

- Education: Completion of secondary school. Additional certificate/training in International Law, Political Science or related field is required.
- Job experience: Relevant to the function: 6 years.
- Fluency in English and working knowledge of French or local language.

DESIRABLE QUALIFICATIONS & COMPETENCIES

- Good computer skills.
- Completed Protection Learning Programme.

ELIGIBILITY

Cameroonians with the relevant education background and experience.

Candidates who wish to be considered for this position should send:

- A motivation letter
- A well filled P11
- A CV
- A copy of the most relevant certificate

To:

- 1- Office of the Coordinator of Humanitarian Affairs (OCHA) Office in Buea, Lower Farms Layout, Buea, Cameroon
- 2- UNHCR Representation Office in Cameroon, P.O.Box 7077, Yaoundé, behind the Nigerian Ambassador's residence, street 1.778.



3- UNHCR Offices in the field
Douala, Maroua, Bertoua, Meiganga, Batouri, Djohung.

APPLICANTS SHOULD CLEARLY PUT THEIR NAMES AND SIGNATURE ON THE APPLICATIONS REGISTER FORM WHEN DROPPING THEIR APPLICATION.

Shortlisted candidates will be convened for an interview.

Applicants should clearly indicate on the envelope, the **Title of the Position and Vacancy notice number.**

The deadline for submission of applications is: **19th October 2018 at 5pm.**

Late applications will not be considered.

